**RECORD OF PROCEEDINGS**

**MINUTES OF A REGULAR MEETING**

**OF THE BOARD OF DIRECTORS OF**

**SANTA FE BUSINESS IMPROVEMENT DISTRICT**

**Held** Tuesday, April 18, 2023, at 3:00 pm via Zoom virtual conference

**Call to order** The meeting was called to order by the facilitator Tom McLagan - Board of Directors of the Santa Fe BID.

**Roll Call/Attendance** A regular meeting of the Board of Directors of the Santa Fe Business Improvement District, City and County of Denver, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

| **Board Members - Present**  Rusty Brown - BOD  Tom McLagan - BOD  David Brehm - BOD  Jim Stevens - BOD  Jackie Bouvier - ED | **Board Members - Absent**  Andrea Barela - BOD  George Lim - BOD  **Guests**  Kaylan Campbell - CRO Officer  Ana Paula Pinto - ADSF  Rolando Melgoza - Streetscape  Wesley Dismore - Streetscape  Chandler Simental - MDLDC  Angelina Gurule - City Council Aide  Jeremy Kahn - Consultant Streetscape |
| --- | --- |

**Approval of minutes from the last meeting**

Jim motioned to approve the minutes. David seconded to approve the minutes and all were in favor as the motion moved forward.

**Approval of the Agenda**

Jim motioned to approve the agenda and David seconded to approve the agenda and all were in favor as the motion moved forward.

**Guest Updates**

**Officer Kaylan Campbell | Neighborhood Updates**

**Summary Report**

8 incidents occurred in March in the Santa Fe BID.

* 75.0% of incidents in March are property crimes (6 incidents).
* There is a decrease for all incident types when comparing February 2023 to March 2023 (11 in February 2023, 8
* in March 2023).
* There was one murder and one aggravated assault in March.

53 police calls for service were received during March in this area.

* 52 calls or 98.1% were citizen-initiated.
* 1 call or 1.8% was officer-initiated.
* 17.0% of calls were for disturbance (9 calls).

**Calls for Service in March 2023 (Citizen-Initiated)**

**Problem Code Count**

Disturbance 9

Theft 6

Traffic Call 6

Trespass / Unwanted Person 5

Welfare Check 3

Domestic Violence 3

Burglary 3

Suspicious Occurrence 3

911 Hang Up / Open Line 2

Assault / Fight 2

Noise Complaint 2

Nature Unknown 1

Parking Complaint / Aband Veh 1

Fraud / Forgery 1

Weapon / Concealed Weapon 1

Suicidal Person / Suicide 1

Alarm Call 1

Auto Theft 1

TFMV 1

**Total 52**

**Calls for Service in March 2023 (Officer-Initiated)**

Problem Code Count

Follow Up 1

**Total 1**

**Upcoming Events:**

* 4/19 Citizens advisory meeting at 6:00pm online and in person
* April 22, 2023 National drug day bring any unused medication
* 4545 W. Colfax partnership to give away steering wheels
* Community partnership SAFE place initiative, send via email

**Committees/Reports/Updates**

**Ana Paula and Andrea- Art District on Santa Fe**

Not much update from last month, but just a couple of brief things.

* Current class of resident artists ended at the end of this month and launch show may 1st friday
* ADSF Banner project is up and running again and there is an idea on pricing and logistics on that. The BID has paid $1,750 in the past. Needs to hear thoughts on that moving forward
  + Timing and best availability is June and July
  + Park Hill creative directly $1,500 was paid by the BID in 2019
* Re-certification for Colorado creative districts and will need a letter of support or endorsement from the BID at the end of May.
* May 6 - Volunteer day or projects like graffiti clean up or big projects that need clean up. Per Chandler, that would be a great volunteer day clean up.
* August First Friday - not set up any meetings yet for this. No updates yet.
* Jackie had an update and informed the BID board that she met with Alpine Bank and got $3,000. Need an invoice to get that money.

**Executive Director Updates**

**Streetscape Project | Parklet - Wesley Dismore**

* Have been working with the selected consulting team and today he asked Jeremy Kahn from the consulting team as an experienced project manager.
* Jeremy with Kimley-Horn provided an update on the streetscape project and he introduced himself as our POC from the consultant team. He is a civil engineer and has worked with DOTI over the last 12 ish years. Been with my current consulting agency for almost three years.
* A project management plan with detailed schedule and action plan will be provided in the near future as part of the consultants deliverables.
* As POC Wesley and Rolando and the community outreach people in the future as things move forward.
* Tom asked if the Gas meters will go under ground or back on the faces of buildings, that is why we are paying Jeremy and his team to figure that out. This is definitely on the radar and has local experts to figure out different ways to get them out of the public right of way and maximize that space to the greatest extent possible.
* Start date is pretty much in the final details phase and then it goes through the city and some bottle neck paperwork. So ideally early june start date.

**Parklet**

* Went to the center for visual arts and they were more than happy to have the parklet installed in front of their facilities. Next step is to coordinate and get it moved into the right place. But it is moving forward and it should be moved fairly soon.

**NACTO Designing Cities Conference**

* Next meeting will be a walk stop on the corridor and this is a question for Jackie and Andrea for Nacto walk stop.
* Neither Wesley or Rolando will be able to attend the board BID meeting in May.
* Talked about possible hosting locations on santa fe corridor and possibly having Jackie and Andrea hosting
* Pedestrian place to walk, planters are bolted into the ground
* Jackie requested monthly updates and blurbs for newsletter updates to keep the corridor updated

**MDLDC Updates**

* Graffiti Removals: 14
* Poster/Sticker Removals: 174
* Post First Friday Clean-up (April 8th) = 67 total
* Ballards that were knocked down, since the construction company knocked them down they will replace them.
* Weekly watering schedule os happening on wednesday mornings
* May is when we are scheduled to turn on the irrigation

**City Council**

* Met with parks and rec regarding the La Alma Lincoln Park master plan
* Wants to accompany us during the walk stop

**Exective Updates -**

Website update - stay tuned to provide updates

Look into a possible paint grant to paint the pedestrian buffer

Lighting The Aztlan Theatre - Tom needs someone to check at night where else lighting is needed to purchase the appropriate lights as needed.

**New Business/Old Business**

* N/A

**The meeting adjourned**

**The next meeting will be on 5/15/2023**