



**RECORD OF PROCEEDINGS
MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SANTA FE BUSINESS IMPROVEMENT DISTRICT**

Held Tuesday, April 20, 2021, at 3:00 pm via Zoom virtual conference

Call to order Facilitator Andrea Barela called to order the Board of Directors meeting of the Santa Fe BID.

Roll Call/Attendance A regular meeting of the Board of Directors of the Santa Fe Business Improvement District, City and County of Denver, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

<p><u>Board Members - Present</u> Andrea Barela - BOD Tom McLagan - BOD Lindi Sinton- BOD Rusty Brown - BOD George Lim - BOD Susan Taub - BOD Jackie Bouvier - ED</p>	<p><u>Board Members - Absent</u> Adam Sexton - BOD</p> <p><u>Guests</u> Officer Robert Gibbs Benjamin J.Chavez City Council Torres Shaina Belton ADSF Gabriella Serrado City & County of Denver</p>
---	--

Approval of minutes from the last meeting

One minor change in the minutes, it was Adam not Tom looking to have lunch with Wes. Tom moved a motion to approve minutes with change. Lindi seconded the motion and all were in favor as the motion moved forward as approved.

Guests Updates

Officer Robert Gibbs- Crime Report

Summary of report February 16 to April 17:

- 23 incidents occurred
- 78% property crimes and one out of the 23 was a simple assault/violent crime.
- No report of criminal mischief, Graffiti, but this did occur as he did talk to Jackie about it.

- 137 police calls for service received 113 or 82% were citizen initiated
- 24 calls were officer initiated
- 24% were for alarms, 33 calls in that area
- Disturbances, usually higher reason, there were 19

A rise in officers initiated, class two being in contact with people and the area. Lindsey with Officer Gibbs will respond to Andrea's email requesting a corridor report.

Open Issues

Gaby Serrado - Updates on Streetscape

The history will need to be addressed of how the project came to be and how the way that the street is laid out now and inform how it meets safety, engineering and traffic standards. However, the streetscape is the tool we need to become shovel ready for these improvements. This was part of a bigger effort analysis that was done by the BID. If the BID is successful in lobbying to obtain the full funding we will be able to get this permanent as it will meet our city standards. The reason for minimal parking reduction still is meeting the city engineering standards for turning radius and crossing distances for pedestrians. The ultimate goal is to make the area safe and walkable.

After much discussion the decision was made to have Andrea, Shaina and Gaby draft a letter that includes the history and the proper technicalities to be sent out to the corridor. Basically, creating a communication letter from the BID and ADSF collectively that addresses the complaints but also gives the history of how this project came to be and the goal that is ultimately trying to be achieved with permanent public right of way improvements, addressing and including the parking map, denoting parking spaces and addressing the complaints. Per Shaina the parking map is finally complete and will be sent by the end of the week.

A few ADA concerns were brought up happening on the 900 block by Sparks as the planters are in front and the handicapped spot and sign may have been moved due to Streetscape, Gaby will schedule a sight visit to have someone come down and take a look at it to possibly have it modified.

Committees/Reports/Updates

Tom - First Quarter Budget Update

- We are on our way with income to what is expected from the city
- Not so much changed in comparison to other years other than the attorney fees paid up front as opposed to the end of the year
- The question remains if we will hold First Friday this year?
- Main thing is the lights/poles and insurance reimbursement. Three claims a year is our marker and we have been very conservative as to how we replace these poles.
- Since the Streetscape improvement happened we have not had a single pole come down.
- Update on Insurance premium and Pole amount needed to be sent to the board via email
- The BID agrees to make payment to ADSF every June 15th in the amount of \$5,000

Executive Director update by Jackie

- Spring preparations are in order thanks to MDLDC, due to the current snowstorm we are waiting to do walk throughs in May
- First Friday list and information has been sent over to our maintenance crew to have them ready to go
- RREO trash receptacles grant as mentioned was completed and submitted, just waiting now.
- Working on Poles, we are trying to get concrete company to help
- Need a new accountant as WIPFLI continues to switch accountants and keep making changes that are problematic
- Partnership with city council with possible opportunity to partner with clinics to hold vax
- Newsed hosting a vaccination clinic with Tri County at their parking lot 9-2
- SOS possible spaces available
- Safety and loss prevention grants a few dollars to make our district safer. We decided to think about this one to figure out what makes sense for the corridor and for what purpose.

Andrea - ADSF/Santa Fe BID Task Force

- Decisions have been made on this round of funding. 12 businesses were awarded and the checks have already been sent out, on return. The plan is to open one last round in the second quarter to disseminate \$20,000.
- We will meet the city on Thursday at 2pm as the BID and ADSF to discuss August First Friday to see what direction we will go. The thought is that we may have to be gated.

Shaina - Art District on Santa Fe Updates

- The Art district has had businesses open and be in charge of their own space and list their capacity number and any rules and stipulations online according to each business.
- Talking to the board to involve volunteers to help businesses
- Getting together to move forward with a strategic plan, Andrea will send Jackie information and both Shaina and Andrea will involve Jackie and invite her to the next meeting.
- Chalk is no longer on the district
- Working on a partnership with West High School to do a student showcase in the buildings
- Art District is getting a ton of press, Shaina has been hosting to get some press.
- A board member asked if there can be live music on the parklet, like a jazz trio during First Fridays.

New Business/Old Business

- Susan updated us on her construction project, they are closing down one lane and obtaining a permit between now and May and it will last 6 weeks as it will be a closure for the water line. They will be breaking ground soon.
- Are we going to have our BID meetings in person? Maybe, have it be more of a hybrid meeting. We will bring it up at our next meeting to see if this is something we decide then.

Meeting adjourned

Meeting Adjourned

The next meeting will be 6/15/2021