

**RECORD OF PROCEEDINGS
MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SANTA FE BUSINESS IMPROVEMENT DISTRICT**

Held: Tuesday, December 18, 2018, at 3:06 pm at Semple Brown Design, 1160 Santa Fe Drive, Denver, CO 80204.

ATTENDANCE:

A regular meeting of the Board of Directors of Santa Fe Business Improvement District, City and County of Denver, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Board Members/Advisors Present

Andrea Barela
Jack Pappalardo
Rusty Brown
Debbie Stoner
Cheryl Spector
Lindi Sinton

Board Members Not Present

Mark Landman

Community Members Present

Gabriella Arismendi
Aubrey Lavizzo
Eric Issac
George Lim

November Minute Approval

November board minutes were reviewed and accepted. Approval of minutes was motioned by Debbie and second by Jack, all were in favor.

Financial Review

A [YTD budget vs actual](#) was handed out. Andrea will be working with Strategem for the complete accounting file transfer which will work through Quickbook online or their own system. After reviewing the budget and remainder of the bills to be paid between end of year and into the new year there will be approximately \$55,000 in carry over in 2019.

Task Force Meeting Update

The official Santa Fe StreetScape project kick off meeting was December 17, 2018 with good turnout. Through these meetings the task force will work on a pilot project for the corridor. The project's boundaries will reach from 8th Avenue to Colfax. It will be based on community needs but will also be data-driven. The group will come to a final concept by April and will implement the project by summer. Space is needed on the corridor for City staff to have office hours for people to drop in with any questions, comments, concerns or ideas.

Gabriella would like BID to start advocating the new city council representative to allocate more money from the City for this project to move forward with the next stages during and when the pilot project is complete. The consultant group is already gathering information around the community through traffic counts, cameras, pedestrian push button usage and other means.

The task force meetings are open publicly and a website is being created where all the meeting will be held. Next meeting is TBD.

Gaby from Public Works is urging people to walk around Santa Fe Drive and take pictures and post them to social media with #SantaFeStreetScape in the hopes of creating more awareness what people like and dislike.

BID Director Search Update

The BID has begun its search for a new Executive Director by posting the job description on Indeed.com and the SantaFeBID.org front page. There have already been a few people that have shown genuine interest. The deadline to receive all resumes is January 1st. BID will have 1 or 2 good candidates join January or February's BID meeting.

Board Seats

Erik Issac, new property owner in the 600 block, expressed interest in becoming a BID board member and he is also vying for the President of the Art District position. Aubrey showed interest in being a BID board member. Mark Landman needs to resign because of insufficient time to commit to board meeting.

After reviewing Susan Taub's application and listening to some concerns and feedback from the public, the board determined that Susan's skills, time and energy would be good for the organization and it will be the responsibility of the board to acclimate her into the BID's culture. Furthermore, the board agreed that they need to educate any new BID member on its history and intentions for the future.

MOTION TO APPROVE SUSAN TAUB AS A SANTA FE BID BOARD MEMBER

Move to approve Susan, first motion by Jack, second by Lindi, all were in favor. Next step is for Susan to submit the application to the city.

There remains two more board seats to fill with the exit of Cheryl Spector and Mark Landman. BID will send Erik and Aubrey an application for BID seats. BID is concerned on how many seats are available. Debbie will check the bylaws and the City to see if there is a limit for how many seats a BID can have.

Discussion by email will continue amongst board members.

New Business

Andrea reported that she has been struggling with current maintenance contractor Ground Services Company (GSC). Trash pickup has been horrible despite Andrea's constant badgering. GSC sent an email explaining that it was too much for them and they are struggling with labor. Andrea will contact Consolidate Service Group (CSG) to take over the maintenance contract in 2019. CSG submitted a comparable quote in 2018 when the BID was searching for a new maintenance contractor. CSG holds many major contracts such as the 16th street mall and others. Their monthly cost will be around \$2,278.

Motion to approve to contract CSG by Lindi, second by Debbie, all in favor.

Art District

With Amy Phare terming off as board President, the BID is contemplating the idea of acquiring the Art District under the BID and how that could possibly work. It was agreed that the Art District needs to go through its election process and have some initial planning meetings before we can begin to prospect together how and if it could work.

Meeting Adjourned

5:07 pm

Next Meeting

Tuesday, **January 15**, at 3:00 pm – Semple Brown, 1160 Santa Fe Drive