

**RECORD OF PROCEEDINGS  
MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
SANTA FE BUSINESS IMPROVEMENT DISTRICT**

HELD: Tuesday, November 14, 2017 at 3:00 pm at Semple Brown, 1160 Santa Fe Drive, Denver CO 80204.

**ATTENDANCE:**

A regular meeting of the Board of Directors of Santa Fe Business Improvement District, City and County of Denver, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

**Board Members/Advisors Present**

Andrea Barela  
Rusty Brown  
Macy Dorf  
Lindi Sinton  
Cheryl Spector  
Debbie Stoner  
Jack Pappalardo

**Board Members Not Present**

Howard Snyder

**Community Members Present**

Aubrey Lavizzo  
George Lim

**PUBLIC HEARING: Santa Fe BID 2018 Proposed Budget**

Andrea opened the public hearing and conducted a thorough review of the 2018 proposed budget. The budget proposed were based on October's public budget hearing. After reviewing the revised proposed budget, [see here](#), it was motioned to be approved first by Lindi and seconded by Debbie, all were in favor.

**A RESOLUTION: FIXING THE PROPERTY INFORMATION USED FOR CALCULATING THE 2018 SPECIAL ASSESSMENT OF THE SANTA FE BUSINESS IMPROVEMENT DISTRICT.**

Motioned by Cheryl and seconded by Debbie, all were in favor.

**A RESOLUTION: AUTHORIZING THE IMPOSITION OF CERTAIN ANNUAL SPECIAL ASSESSMENTS UPON REAL PROPERTY WITHIN THE BOUNDARIES OF THE SANTA FE BUSINESS IMPROVEMENT DISTRICT TO FUND DISTRICT SERVICES AS DESCRIBED IN THE OPERATING PLAN AND BUDGET, CREATING A LOCAL ASSESSMENT ROLL, AND PROVIDING FOR NOTICE OF ASSESSMENT TO BE MAILED TO PROPERTY OWNERS LISTED ON THE ASSESSMENT ROLL.**

Motioned by Lindi and seconded by Debbie, all were in favor.

**A RESOLUTION: SUMMARIZING REVENUES AND EXPENITURES FOR EACH FUND, ADOPTING A BUDGET, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE**

**PURPOSES SET FORTH HEREIN FOR THE SANTA FE BUSINESS IMPROVEMENT DISTRICT, CITY AND COUNTY OF DENVER, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2018, AND ENDING ON THE LAST DAY OF DECEMBER, 2018.**

Motioned by Lindi and seconded by Debbie, all were in favor.

**CLOSED PUBLIC BUDGET HEARING, START EXECUTIVE SESSION**

**GENERAL UPDATES**

Andrea found a lighting contractor that will light up the trees for \$14,000. In addition, some electrical work will need to be done on the poles and bump outs. Andrea is also planning Luminarias which is taking place on second Friday December 8.

Last meeting it was reported that a sub group met to begin building a recommended list of community members to give to the city for consideration for the 2018 study process that the city has committed \$500,000 towards. The list will be submitted before the new year to Paul Lopez and Karen Good.

At October's meeting, the board raised the issue of hiring a part time Executive Director to expand the BID's scope and development. The board requested that Andrea send out a price list of services that NEWSED proposes to provide for the BID in 2018 to assist with the process of creating a job description. Andrea sent the description and the board agreed to hold a separate session to further discuss strategic planning and contracts. The meeting is set for December 11, 2017 at Semple Brown.

**Meeting Adjourned**

5:00 pm

**Next Meeting**

December 11, 2017 at 3:00pm – Semple Brown, 1160 Santa Fe Drive, Denver CO 80204