

**RECORD OF PROCEEDINGS
MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SANTA FE BUSINESS IMPROVEMENT DISTRICT**

HELD: Tuesday, August 15, 2017 at 3:00 pm at NEWSED CDC 901 W 10th Avenue, Suite 2A.

ATTENDANCE:

A regular meeting of the Board of Directors of Santa Fe Business Improvement District, City and County of Denver, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Board Members/Advisors Present

Andrea Barela
Rusty Brown
Macy Dorf
Debbie Stoner
Lindi Sinton
Cheryl Spector

Board Members Not Present

Howard Snyder
Jack Pappalardo

Community Members Present

David Griggs
Aubrey Lavizzo
Veronica Barela
Robbi Farschman
Michael Sulka
Buddy Poppit
Carol Meir

Security Camera Presentation by Tomas Consulting

Tomas consulting gave a presentation on security cameras that can but used for street monitoring. The monthly price for the cameras range from \$8 - \$39 per camera depending upon the level of features. It was a very informative presentation and something we may consider in the future.

2018 Proposed Budget

Andrea distributed a YTD, forecasted end of year and a proposed 2018 budget. End of year compliance with the City of Denver requires a 2018 budget and operating plan submission be recorded and sent in by the end of September to hold a public budget hearing on the following month. In the BID's case the public budget hearing will take place on October 17, 2017. At which time the BID board members will listen to public comment on the proposed budget.

Some of the recommendations for the 2018 budget are to have the carryover only reflect the PS You Are Here Grant that will be used in 2018 and the unused portion of the 2017 net to be put into a reserve fund and have it reflect as an asset rather than carryover. Also, the budget earnings and expenses

should balance out. There were other questions and minor fixes that needed to be made before finalizing. It was agreed that before the next BID meeting/hearing on October 17th that Andrea and Rusty would meet to hash out and refine the budget.

Resolution Setting the Date, Time and Location of the Public Hearing of the Proposed 2018 Budget

The Santa Fe BID board voted to set the date for October 17, 2017 for the Proposed Budget Hearing. Motioned first by Lindi Sinton and seconded by Macy Dorf, all were in favor and none opposed.

Update on Meeting with Evan Dryer and City Officials

Various members of the Santa Fe BID and community members met with Evan Dryer, Councilman Paul Lopez & his aids, Karen Good from Public Works and the City's Department of Finance to discuss the improvements that were not approved in this year's GO Bond process that the Santa Fe BID put forth for consideration. It was at that time the City committed to allocating in the 2018 budget \$500 thousand towards and initial study and possible staged improvement efforts that would lead to future physical improvements. This process would be owned and operated by the City of Denver but informed through a community committee process made up of individuals that represent the La Alma Lincoln Park neighborhood. At that time those in the room that represented the Santa Fe BID and the neighborhood committed to identifying who those people would be and communicating that list as soon as possible. The \$500 thousand is still going through approval but there is little chance of it being denied.

The Santa Fe BID committed to getting together before the next meeting to begin working on the recommended list of community members to give to the city for consideration.

PS You Are Here Grant

Robbi gave an update regarding the grant's progress. The selection committee met to review the submitted applications. Four total projects were submitted. After much deliberation and consideration, the committee decided they were not satisfied with the applications and made the decision to reissue the RFP and extend it for another six weeks. [Here is the new timeline](#). Andrea and Robbi will work to get the information reissued and updated on the website. The BID also committed to extending Robbi's contract into next year.

Motion to agree with the Selection Committee's decision to extend the RFP for the PS You Are Here grant.

Lindi Sinton motioned first, Macy seconded and all were in favor, none opposed.

General Updates

Andrea and Lindi will be meeting with the new Executive Director of the Art District, David Carroll to discuss our organizational background and communicate our desire to take over the event facilitation of the August First Friday in 2018 and for the foreseeable future. Lindi and Andrea will report on the outcome of that meeting in October.

Banners – David Griggs updated everyone on the progress of the pole banners for Santa Fe Drive. The Art District has committed to providing the design work for free and David has identified an installer would be able to donate materials. Possible hard costs will be the installation and hardware replacement for 12 poles for a total possible cost of \$3,900. This is still a work in progress and David will continue to update us.

Trees – Trees are scheduled to be trimmed in October, just the west side of the street will be done and the east side trimming will take place in the Spring of 2018.

Holiday Lights – Andrea is still working on a bid for holiday lights.

Meeting Adjourned

5:00 pm

Next Meeting

October 17, 2017 at 3:00pm - NEWS&ED 901 W 10th Avenue Suite 2A, Denver CO 80204